

# Free Request for Proposal sample

## 1) RFP: product photography for our online website

*This should be used as the subject line when sending the request by email*

## 2) The intent of this RFP is to invite interested companies to send their proposals for photographing products for our online shoe store

- **Detailed description:** *We need to have digital photos of the new 2015 product catalog for our e-commerce site. We have 750 different shoe models in the new catalog. We also have a premium line of 130 products that need to be photographed with the 360-degree technology.*
- **Location:** *Due to large number of items, the photo shooting must be done in our warehouse at XYZ Street.*
- **Key dates:** *The proposals need to be submitted by mm/dd/yy. We expect the photos delivered by mm/dd/yy.*
- **Pricing:** *Please include a detailed budget along with your proposal.*
- **Designs:** *We have attached samples of our current product photos.*

## 3) The company must provide us with the following information

- Portfolio of recent projects.
- Company history overview.
- References from similar projects completed in the past.

We will also do additional background research on the company.

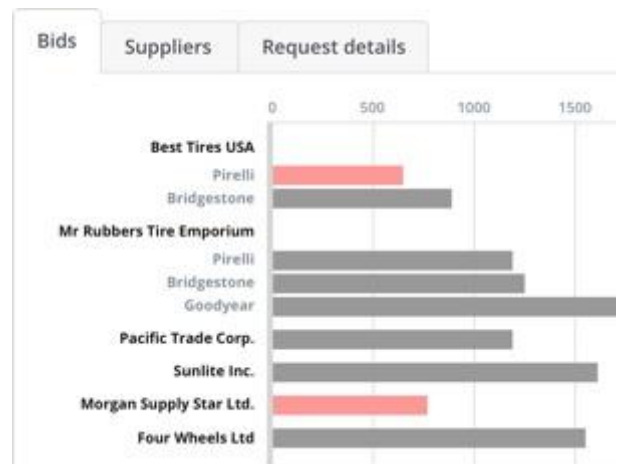
## 4) Guides for sending the request to your suppliers

If you are planning to send the information to your suppliers by email, then take a look at [this video](#). In two minutes, you can learn how to run requests faster and save up to 40% of your time.

### DeltaBid is a user-friendly RFP tool

DeltaBid is a user-friendly tool for those who need a better way of getting bids from suppliers.

We have built a tool that replaces email. This is great for not only buyers but anyone who wants to get organized and save their time running RFPs.



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or

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It takes only 10 minutes to see what it's about.  
Like most procurement professionals you will probably fall in love with it.